


Help us **keep you safe**


TI uses an **Emergency Alert System (EAS)** to inform employees and suppliers in the event of an emergency. Enrolling in this system **will only be used to notify you of an emergency** that could impact your health, safety or security (e.g., severe weather, threat of violence on site, COVID-19)

- Our **TI EAS vendor, xMatters**, uses employee and supplier contact information to send email and text message notifications as an event unfolds.
- As a TI employee or supplier, it is important to securely provide your personal contact information to receive TI EAS notifications to make sure you are informed of emergencies while onsite.
- Personal contact is deleted from xMatters when you leave TI.

Examples of text and email:

TI EMERGENCY ALERT for Dallas sites.
A Security event has been reported. Listen for and follow emergency alerts.

 Thu 5/27/2021 8:13 AM
Texas Instruments Emergency Alert System
TI EMERGENCY ALERT for Dallas sites: Tornado Reported

 This message was sent with High importance.



TI EMERGENCY ALERT for Dallas sites:

A Tornado has been reported. To ensure your safety, please take the following actions:

- If inside -
- Listen for and follow emergency shelter alerts
 - DO NOT exit the building
 - Stay away from exterior walls, doors or windows

- If outside -
- Find immediate shelter
 - DO NOT park under an overpass or bridge
 - DO NOT attempt to outrun a tornado

Additional instructions may follow.

Instructions to opt in to **TI emergency notifications**

If you have **TI log-in access** you can opt-in to TI EAS through myHR:

1. Go to <http://myhrtools/>, click on **Access myHR Tools** and login
2. Choose the **Me** tab
3. Click the **Personal Information** icon
4. Select **Contact Info**
5. Under the **Communication** section, click the **+Add button** and choose phone or email
6. Complete all applicable fields, including Country, Area Code and Number for your work mobile phone, home mobile phone and home email. No change to date fields required.
7. Click **Submit** when complete

“Work Mobile Phone” numbers are displayed in Directory Services.

You may update your contact information at any time or remove it to opt out of receiving TI EAS notifications.

For assistance, contact the TI HR Service Center at 1-888-660-1411 or ti-eas-questions@list.ti.com.

Instructions to opt in to **TI emergency notifications**

If you are a US supplier and **do not** have TI log-in access you can opt-in to TI EAS though email:

1. Send an **email with your xID in the subject line** to our TI EAS email:
xid@support.ti.xmatters.com.
2. You will receive a response with instructions to create an account and log into our EAS management system **xMatters**.
3. Be sure to add up to two **SMS/mobile numbers and two email addresses to receive notifications** from TI.

You may update your contact information at any time or remove it to opt out of receiving TI EAS notifications.

For questions please email ti-eas-questions@list.ti.com.