

Shipping Instruction to Suppliers

Overseas PO shipping instruction

1. PO# must be indicated on shipping documents.
2. Before shipping, please send shipping documents together with photo of cargo to smrbrokerage@list.ti.com for pre-checking, DO NOT ship out the goods until you get the confirmation by e-mail.
3. After get the confirmation, if PO incoterm is EXW/FCA/FAS/FOB, please contact TI Routing Center via portal: www.ti.com/routingcenter, TI Routing Center will provide carrier/Account# to use.

境内货物发货指引 Domestic PO shipping instruction

1. 随附货物请务必提供送货单，送货单上需显示采购订单号码、货物描述、数量等信息。
Please make sure to provide a delivery note attached to the goods; PO number, goods description, quantity should be displayed on the delivery note.
2. 快递收件人必须是物流协调员，不可以直接发给用户。TI 在全国各地办公室的物流协调员收件信息如下表所示。The recipient of express must be Logistics coordinator, please DO NOT send to end user directly. Please find the receiving info of Logistics coordinators in all TI branch offices in the table below.

分公司	名字	座机	电话	邮箱	地址
Beijing	Xiyan Zuo	86-10-58784219	/	xiyan-zuo@ti.com	6F Raycom Info Tech Park-C, No.2 Kexueyuan South Road, Zhongguancun, Beijing 100190, P.R.China 海淀区中关村科学院南路 2 号融科 C 座南楼 6 层
Chengdu	Nicole Dai	86-028-862350816	13761878195	nicole.dai@ti.com	10F, E2 Tower, 1268 Tianfu Avenue, Tianfu Software Park, Chengdu, 610015, Sichuan Province, P.R. China 成都高新区天府大道中段 1268 号天府软件园 E-2 栋 10 层
Dongguan	Cicely Tang	86-021-38951712	/	cicely-tang@ti.com	Room 103, Xinzhu Yuan No. 6 Building, No.4 Xinzhu Road, Song Shan Lake Science Park, Dongguan, Guangdong Province, P.R.China 东莞市松山湖科技产业园区新竹路 4 号新竹苑 6 幢办公楼 103 室
Guangzhou	Andy Ding	86-20-38951714	86-13636543863	andy-ding@ti.com	Unit 03B, 18/F Poly Zhongyue Plaza, No. 23 Xuanyue East Street, Haizhu District Guangzhou 广州市海珠区暄悦东街 23 号保利中悦广场 18 层 03B 单元

Hangzhou	Jiawen He	/	13921513113	stella-he@ti.com	Room 809, Block C, Ping An Finance Center, No. 280, Min Xin Road, Shang Cheng District, Hangzhou, Zhejiang Province, China PRC 杭州市上城区民心路 280 号平安金融中心 C 座 809
Nanjing	Tang Jade	86-021-23073369	/	jade-tang@ti.com	Room 8-10, 8F, Block A, Shimao Chengpin International Plaza, No. 52 Andemen Street, Yuhuatai District, Nanjing, Jiangsu Province, P.R.China 南京市雨花台区安德门大街 52 号世茂城品国际广场 A 栋第 8 层 8-10 号
Qingdao	Nison Wang	86-0532-89092315	86-13482437292	nison-wang@ti.com	Unit 605, Qingdao Shangshi Center, No.3 building, East Hong Kong road, Laoshan District, Qingdao 266061, Shandong Province, P.R. China 山东青岛市崂山区香港东路 195 号 3 号楼青岛上实中心 605 单元
SHA FA lab	Nancy Yuan	86-021-23073147	/	nancy-yuan@ti.com	Building 2, No. 615, Ningqiao Road, Jinqiao Export Processing Zone, Pudong New District, Shanghai, China 上海市浦东新区金桥出口加工区宁桥路 615 号 2 号楼
Shenzhen	Ivy Bao	0755 26007810	86-13924660524	ivybao@ti.com	16F/17F, T8 Office Building, Qianhai Kerry Business Center, No. 399 Qianwan 1st Road, Nanshan Street, Qianhai Shenzhen-Hong Kong Cooperation Zone, Shenzhen 深圳市前海深港合作区南山街道前湾一路 399 号前海嘉里商务中心 T8 办公楼 16/17 楼
Suzhou	Rannie Zhou	86-0512-66600321	86-17765854781	rannie-zhou@ti.com	Unit 1509-1510, 15F Genway Tower, No.188 Wangdun Road, Suzhou Industrial Park, Suzhou 215123, Jiangsu Province, P.R.China 苏州工业园区旺墩路口 188 号建屋大厦 15 楼 1510 室和 1509 室
Wuhan	Lorance Jiang	86-0755-86680233	86-18607121991	lorance@ti.com	Unit 04, Floor19, mTower, No. 355 Guanshan Avenue, East Lake High-tech Development Zone, Wuhan, Hubei Province 武汉市东湖新技术开发区关山大道 355 号铭丰大厦 19 层 4 单元
Xi An	Yunjing Wang	86-29-68587849	86-13482437270	yunjing-wang@ti.com	Unit02, 13F, Yongli International Financial Center, No.6 Jin Ye 1st Road, Hi-tech Area, Xi'an, Shanxi Province, P.R. China 西安市高新区锦业一路 6 号永利国际金融中心 1 座 13 楼 02 单元
Zhuhai	Timo Chen	86-13661860957	13450830405	timo-chen@ti.com	Room 1704A, Block B, Fuhuali Building, No. 2023 Jiuzhou Avenue, Xiangzhou District, Zhuhai, Guangdong Province P.R. China 珠海市香洲区九州大道 2023 号富华里 B 栋 1704A

NBC	Zhao Liqing	86-21-23073231	/	x1093811@ti.com	9-11F, Qiantan Center, No. 555 Haiyang West Road, Pudong New District, Shanghai, China 浦东新区海阳西路 555 号前滩中心 9-11 楼
SPSP	Shen Fei	86-21-60316505	86-15026912461	x0254251@ti.com	Block X, No. 72 Liangxiu Road, Pudong New Area, Shanghai, China 上海市浦东新区亮秀路 72 号 X 座

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